



# SAPRI OPERATIONS COORDINATOR AT NRF NATIONAL RESEARCH FOUNDATION

NATIONAL RESEARCH FOUNDATION

---

- R Undisclosed
  - Permanent Specialist position
  - Cape Town, Western Cape
  - Posted 01 Feb 2022 by National Research Foundation
- 

- Expires in 12 days
- 

- Job 2447663 - Ref 142
- 

## ABOUT THE POSITION

---

### **Position Summary:**

SAEON Egagasini Node, based in Cape Town, Western Cape, requires the services of a suitably qualified individual to be responsible for the day-to-day operational and logistical management of the South African Polar Research Infrastructure (SAPRI)

### **Key Responsibilities:**

- Support effective communication and coordination between SAPRI stakeholders
- Promotional content management, progress reports (monthly, quarterly and annual), science engagement and annual performance plans
- Coordinate Supply Chain Management activities at SAPRI to meet organizational objectives and compliance
- Support the promotion of transformation within polar science

### **Minimum Qualification:**

- Masters Degree / NQF 9

### **Minimum Experience:**

- 8-10 years
- -MSc or MTech in SAPRI related research-10 years' relevant experience, including as Chief Scientist on research cruises, in SAPRI related logistical coordination among academics and public entities, of which a minimum of 8 years should be interactive with the DFFE

#### **Experience:**

- -Demonstrable ability and coordinating multi-disciplinary and multi-stakeholder teams-Experience of working within the polar community and a demonstrable understanding of and passion for SANAP science and DFFE Antarctic and Islands logistics

#### **Knowledge:**

- -Evidence of exceptional performance in logistical coordination within polar and marine activities, including oceanographic research cruises and knowledge of the polar bases and instrumentation across the disciplines
- -Evidence of ability to synthesize complex material underpinned by high-level written communication skills, to support the development of business/performance plans, progress report submissions, agreements, permit applications and public relations material
- -Proven understanding of South African Supply Chain Management (SCM) policy and guidelines  
-A working knowledge of instrument maintenance and storage requirements

#### **Additional Notes:**

-Highly developed interpersonal skills, including the ability to develop collaborative partnerships with both internal and external stakeholders-Ability to travel and go to sea-A valid code B driver's [URL Removed] relevant research-based PhD, evidence of research outputs and management development training will be advantageous The NRF website provides more details on the initiatives and activities  
Applicants should submit a comprehensive CV by registering and apply online through the NRF Recruitment and Selection Portal.  
Applications should be accompanied by a letter of motivation indicating the applicant's suitability for the position.  
The names and contact details of at least three referees should be provided.

#### **Desired Skills:**

- Skilled in applied field of position
- Knowledge to be relevant
- Responsible in performing duties

#### **About The Employer:**

The South African Environmental Observation Network (SAEON) is a research platform funded by the Department of Science and Innovation (DSI) and managed by the National Research Foundation (NRF). SAEON is mandated to establish and manage long-term environmental observatories; maintain reliable long-term environmental data sets; promote access to data for research and/or informed decision making; and contribute to capacity building.

This position is supported by the DSI's South African Polar Research Infrastructure (SAPRI) programme.

Apply at :

<https://www.careerjunction.co.za/sapri-operations-coordinator-at-nrf-national-research-foundation-job-2447663.aspx>